



**Burton Elementary School
412 Route 102 Hwy
Burton, New Brunswick
E2V 3C7**

Parent School Support Committee Minutes

Date: April 15th, 2026

Time: 5:30 pm

Location: In-Person & Teams

Attendees: Tinika Lowe (Principal), Kim Kucey (Chair), Jennifer Boyd, Amy-Jean Johnson, Sheena Caissie, Krista Appleyard (teacher rep-Via Teams), Wallace Carr (DEC rep)

Regrets:

Call to Order: Kim called meeting to order at 5:32 PM

Approval of the Agenda: Yes Unanimous

Approval of the Minutes from the Previous Meeting: Yes, motioned by Amy and seconded by Sheena, vote was unanimous

Business Arising from the Minutes:

New Business:

DEC Report: DEC Report for April 2026

DEC next meeting is April 23, 2026

EA Update, Currently at 1010, Funded for 875

Minister Excellence in Education Awards

Site chosen for 80 million North Carleton K to 8 School

Plans were revealed for new Liverpool School in Fredericton, 29 million

DEC elections May 11, 2026

Pre Budget Consultations

Good New Budget for Education

Cover off cost of additional EA's in ASD-W 25-26 budget

Additional 19.3 million for EA's in 2026-2027 province wide

School Lunch program increased to 29 Million

1.4 Million additional for Recruitment

5.8 Million additional for AST's and Guidance Teachers

Presentation on Lunch Program (see PowerPoint)

Update on Staffing (See Presentation)

Budget update (see Budget)

ESS Presentation

School Lunch Presentation

(Documents and presentations forwarded via email to all members)

Principals Report: April at a Glance!

- Teachers continue lessons based on our School Code of Conduct. Our focus this month is on *Perseverance*. Each month we hold an end of month assembly and celebrate the student's efforts towards success in our monthly focus.
- This month's Healthy Learners in Schools focus is on Play-The business of childhood. We have included examples of different types of play that kids engage in, played games together like Simon Says or Freeze Dance, and learned new games such First Nations Hand Games.
- School Plan Review was done on April 2nd Focused on how we move goals forward, discussed our T2 Data and identified next steps to helping all students meet the outcomes. We also engaged in the beginning of the Collaborative Inquiry process around math and writing.
- We have welcomed 1 new student to our school since March, in grade 2.
- Our numbers for next year 2025-2026
K= 8 1= 13 with 1 possibly going to FI 2=15 for a total of 36
- Facilities update: New washer and dryer is installed and in use!
- Playground will have a second AAC board installed on the far end in the next few weeks. This project is being completed by the Department of Education.
- PSSC budget was spent and on time and all items are in the building now. The paint for the hopscotch, walkway and rainbow is downstairs. Kim can send out a message to PSSC members to set up a time to come in the do this painting in end April or early May.
- April, we had our second Parent-Teacher Interviews and even though the snow and freezing rain tried to interfere we pushed ahead with rescheduling, Teams, and Phone calls based on what parents told classroom teachers they wanted.

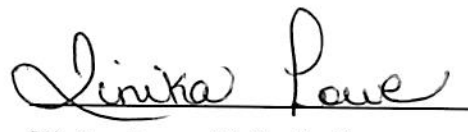
- New EA allocation process based on a Needs Per capita formula. This is important for schools like ours where we have a small student population but a very high percentage of exceptional learner needs. In fact, next year we are projecting that nearly 18% of all learners will need Individualized learning plans and nearly 23% will require support from EST-R or BIM. This will mean that I will be asking for an increase in these services for our school for next year.
- Hot lunch update: I received an update stating that our school was not successful in securing a hot lunch provider for the upcoming school year and that the representatives from this initiative would be in contact with me to talk about next steps. This has not happened yet but hopefully by our next meeting I will have an update.
- Events coming up:
 - Jump Rope for Heart kicks off on April 20th with the event taking place on May 8th
 - Our UNB student intern is hosting a Camp Day in the gym for the classes with a little support which should be lots of fun.
 - April 28th We have local author Beth Toole coming to host a Read, Plant, Grow event! We will be purchasing seeds, pots, and soil from Scott's Nursery using Burton School Bottle funds to go with this event.
 - May 13 & 14 Krista and I are attending a two-day conference in Moncton with NB Lead to learn more about Collaborative work in schools. When we come back, we will share our new knowledge with the rest of the staff.
 - starting to investigate year in trips which is always exciting.
 - Kindergarten Orientation held on May 29th – this looks a little different this year as the current K students will not come to school that day.

Date of Next Meeting: June 17th at 5:30 (Restaurant in Oromocto-update to follow)

Adjournment: 6:48 by Chair



Kim Kucey (Chair)



Tinika Lowe (Principal)